



EVENT PERMIT

Ordinance 17-08

Glover - Hicks Wedding

PERMIT NUMBER: TMP2024-00026

Date(s) of Event: June 29, 2024 from 3:30PM until 7:30PM

Property Owner: LEE COUNTY

Applicant: Nicole Kaney
941-362-1088

Description: Wedding ceremony happening on June 29, 2024 from 3:30PM until 7:30PM

Location of event: 131 - 135 1ST ST W, BOCA GRANDE, FL 33921
Banyan Street

Will the event be attended by 1000 or more people ? No

Will the event be held on County Owned Property ? Yes

Will there be alcohol consumed or sold at the event ? No

Will a bond be posted for this event ? No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida


 County Manager _____ Date 1/19/2024



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

Glover - Hicks wedding

TM2024-0026

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
Title of Event / Name of Production	Glover-Hicks Wedding
Date(s) of Event / Production:	June 29, 2024
Location(s) of Event:	Banyan Street
Name of Applicant:	Elizabeth Glover
Applicant Address:	73 E Lake St., Apt 1204, Chicago, IL 60601
Applicant Phone Number:	412-337-4065
Contact Person: (If different from applicant)	Nicole Kaney
Contact Phone Number: (If different from applicant)	941-362-1088
Email Address:	Nicole@nkproductions.net
Estimated Attendance:	110
Event Description: Include each activity, when activities take place, etc.	Wedding Ceremony
Hours of Operation:	3:30-7:30pm
STRAP # of Parcel:	14-43-20-01-00005.0010
Owner of Premises*:	Lee County

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



What is the Zoning Classification of the premises? DOT Right of Way

Are any temporary structures to be installed for the event? Yes No Type: Floral Arch

Do you have the appropriate permits for the temporary structures? Yes No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: _____

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): _____

Will Vehicles be Used as Part of This Event?

Yes No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

Yes No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

Yes No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization Providing Food: _____

Type of Food being Served: _____

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: _____

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property? Yes No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: _____
(Required if alcohol is to be **SOLD** at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

Lee County Event Permit Application



Type of Production (choose all that apply):

- TV Movie or Special
 TV Series / Pilot
 TV Commercial
 Still Photos
 Public Service Announcement
 Industrial / Documentary
 Other: _____

Will any of the following be needed or included*?

Street Closure	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Traffic / Crowd Control	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Fire or Burning	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Explosives or Pyrotechnics	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Animals, Large or Small	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Construction of Any Kind	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Large and/or Numerous Vehicles	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Helicopters, Boats, etc.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Stunts	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other	<input type="checkbox"/> Yes	<input type="checkbox"/> No

* For any marked Yes, provide further details below:

Special Parking Requirements:

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast: _____ Number in Crew: _____ Number of locals hired: _____
 Total budget: _____ Estimate amount spent in Lee County: _____
 Hotel room nights: _____ Number of shooting days: _____
number of rooms x number of nights



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Lee County Event Permit Application



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Elizabeth Glover
Signature of Applicant

Jessica Glover
Witness

Elizabeth Glover
Print Name of Applicant and Title

Jessica Glover
Print Name of Witness

8-21-23
Date

8-21-23
Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
 USE OF COUNTY PROPERTY PERMIT
 PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
 FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking in authorized parking areas only.

Deputies (How Many?):

Two deputies for road closure, traffic control and security on Banyan Street between Park Ave and Gilchrist while wedding takes place.

Fee for Services:

Contact LCSO Details Unit

Special Arrangements:

Each end of Banyan Street must be blocked in order to provide safety and security to participants. All chairs, tables and other items used for the event must be removed from the roadway as soon as possible in order to reopen Banyan Street.

Print Name:

P. Cummins

Signature:

Title:

Commander

Date:

9 7 23

Lee County Event Permit Application



FIRE DEPARTMENT


The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)	1 fire guard @ 4 hours each
Fee for Services:	\$60.00 /hour per guard. Total \$ 240.00 Contact Julie at BGFD to make arrangements for payment.
Flammable Vegetation:	
First Aid Equipment:	
Fire Extinguishing:	
Special Arrangements:	Due to the number of guests and chairs, the Permit holder must hire fire guards to be present on Banyan St in case of emergency. In the event that access is needed on Banyan St, fire guards will stop the ceremony and co-ordinate removal of guests/items/etc. placed on Banyan St. Permit holder must have a team available, on site, to facilitate the immediate removal of all items/guests. Any damage to BGFD vehicles while making access to emergency will be the responsibility of the permit holder. In case of Emergency DIAL 911

Print Name: C.W. Blosser
Signature: 
Title: Fire Chief
Date: 9/6/2023

DPS or LCEMS File Reference:

Glover-Hicks Wedding - Banyan Street - Boca Grande - 6-29-24

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
2000 Main St., Suite #100
FORT MYERS, FL 33901
(239) 533-3911

Check the appropriate box(es) below:

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FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities:

None necessary.

Medical Personnel:

None necessary.

Medical Supplies / Equipment:

None necessary.

Safety Requirements:

Applicants shall follow all CDC and FDOH directives, and the Florida Governor's Executive Orders concerning health and safety, especially with regards to COVID-19 and the number of people congregating at the event.

Fee for Services

Not applicable.

Special Arrangements:

Please call 911 in the event of an emergency. To arrange special event coverage, contact our office at EMSDetail@leegov.com.

Print Name: Douglas B. Higgins

Signature: Douglas B. Higgins

Digitally signed by Douglas B. Higgins
CN: cn=Douglas B. Higgins, o=Lee County Emergency Medical Services, ou=EMS Operations, email=D.Higgins@leegov.com, c=US
Date: 2023.09.18 14:29:04 -0400

Title: Captain, EMS Operations

Date: September 18, 2023

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221

Check the appropriate box(es) below:

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AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Certificate Must Read As:

Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are automatic additional insureds and includes an automatic waiver of subrogation with regard to general liability. The certificate holder is an additional insured on a primary and noncontributory basis with regards to general liability.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County, a political subdivision and Charter County of the State of Florida, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured as listed above.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature: 

Title: Risk Program Manager

Date: December 13, 2023



SPECIAL EVENT INSURANCE POLICY

New Business Declarations

INSURED AND AGENT INFORMATION

Named Insured & Mailing Address

Jessica Glover
1126 Castletown Ct
Sewickley, PA 15143

Agent Information

HENDERSON BROTHERS INC
920 FT DUQUESNE BLVD
PITTSBURGH, PA 15222

POLICY INFORMATION

Policy No: 9323085844001

Policy Period:

Issue Date: 11-21-2023 Event Date: 06-29-2024

Your Insurer:

The Standard Fire Insurance Company

For Policy Service call: 1 888-342-5977

For Claim Service call: 1 800-252-4633

Report a claim online: www.ProtectMyWedding.com/Claims

TOTAL POLICY PREMIUM
This Is Not A Bill

\$1,325.00

POLICY COVERAGES & LIMITS OF LIABILITY

SPECIAL EVENT COVERAGES

LIMIT OF LIABILITY

PREMIUM

A - Cancellation / Postponement

\$175,000

B - Additional Expense

\$35,000

C - Event Photographs / Video

\$10,500

D - Event Gifts

\$10,000

E - Special Attire

\$10,500

F - Special Jewelry

\$10,000

G - Lost Deposits

\$10,000

Special Event Coverage Premium

\$1,025.00

OPTIONAL ENDORSEMENTS & COVERAGES

ENDORSEMENTS

LIMIT OF LIABILITY

PREMIUM

Special Event Liability: Coverage effective 48 hours
prior to 12:01 am standard time on the Event Date:
06-29-2024 until 2:00 am standard time on 06-30-2024

\$1,000,000 per Occurrence

\$2,000,000 General Aggregate

\$235.00

Property Damage Liability Sublimit

\$1,000,000

Liquor Liability Coverage

\$65.00

(Number of Guests: 101 - 150)

OK 12/13/2023

POLICY FORMS AND ENDORSEMENTS

SE-1 (03/17)	SPECIAL EVENT INSURANCE	Mandatory
SE-202 (10/20)	PANDEMIC, OUTBREAK OR EPIDEMIC EXCLUSION	Mandatory
SE-300 PA (04/22)	SPECIAL PROVISIONS - PENNSYLVANIA	Mandatory
SE-200L (03/17)	SPECIAL EVENT LIABILITY (INCLUDING LIQUOR LIABILITY)	Optional
SE-201 (10/06)	ADDITIONAL INSURED	Optional

EVENT INFORMATION

INSURED EVENT	ADDITIONAL INSURED(S)
Wedding	CEREMONY Banyan St/Lee County Banyan St/Lee County Boca Grande, FL 33921 USA
HONOREE(S) Elizabeth Glover Benedict Hicks	RECEPTION The Gasparilla Inn & Club 500 Palm Ave Boca Grande, FL 33921 USA
EVENT LOCATION(S) CEREMONY Banyan St/Lee County Banyan St/Lee County Boca Grande, FL 33921	REHEARSAL Banyan St/Lee County Banyan St/Lee County Boca Grande, FL 33921 USA
RECEPTION The Gasparilla Inn & Club 500 Palm Ave Boca Grande, FL 33921	REHEARSAL DINNER The Gasparilla Inn & Club 500 Palm Ave Boca Grande, FL 33921 USA
REHEARSAL Banyan St/Lee County Banyan St/Lee County Boca Grande, FL 33921	
REHEARSAL DINNER The Gasparilla Inn & Club 500 Palm Ave Boca Grande, FL 33921	

OTHER ADJUSTMENTS

* NOTE: The additional cost for any optional endorsement or coverage shown as "included" is contained in the Total Policy Premium amount.

FOR YOUR INFORMATION

This is not a bill. If you have any questions about your insurance, please call 1 888 DIAL WPP (1-888-342-5977). Thank you for insuring with Travelers. We appreciate your business.

Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580

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Parking:

No event parking is permitted in Lee County maintained road right of ways.

Ingress and Egress:

Please use all established means of ingress and egress.

Special Arrangements:

Please use Lee County Sheriff's office for assistance with traffic control & road closure(s).

Print Name: Nathan Thoman

Signature: Nathaniel C. Thoman Digitally signed by Nathaniel C. Thoman
Date: 2023.09.05 08:36:01 -04'00'

Title: Project Manager

Date: 09/05/2023

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

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Illumination:

Additional lighting must be provide by permit holder. Generators are permitted on Banyan St. Please do not hang or drape anything on the trees or vegetation.

Parking Areas:

Parking is permitted at the Boca Grand Community Center.

Special Arrangements:

All event guest must stay on county property at all times while on Banyan Street.

Print Name: Colleen Via

Signature: *Colleen Via*

Title: Operation Manager

Date: 9/14/2023

*Boca - Banyan on 1/4
Glover Hicks wedding
6/29/2024*